

FARLAM PARISH COUNCIL

Clerk: Allison Riddell
Unit 2
The Old Brewery
Craw Hall
Brampton
CA8 1TR
Tel: 016977 3382

Email: farlampc@hotmail.co.uk

28th April 2021

Dear Councillor,

You are summoned to attend a Virtual Meeting of the **FARLAM PARISH COUNCIL** which will be held on **WEDNESDAY, 4th MAY, 2021** at **7.15pm** or immediately after the Annual Parish Meeting which is being held at 7.00pm.

The meeting is accessible by logging on to www.zoom.us and using Meeting ID 894 3795 1646 with the passcode **625475**. The meeting can also be joined by telephone by dialling one of the following numbers - 0203 481 5240 or 0131 460 1196 or 0203 051 2874 or 0203 481 5237. Please aim to arrive at the meeting by 6.50pm in case of connectivity problems.

Members of the public are welcome to attend

Allison Riddell

AGENDA

1. **ELECTION OF CHAIRMAN** – To receive and consider nominations for the office of Chairman.
2. **DECLARATION OF ACCEPTANCE OF OFFICE OF CHAIRMAN** – To receive the Chairman's Declaration of Acceptance of Office.
3. **ELECTION OF VICE CHAIRMAN** - To receive and consider nominations for the office of Vice Chairman.
4. **APOLOGIES FOR ABSENCE** – To receive apologies for absence and approve reasons for absence.
5. **REQUESTS FOR DISPENSATIONS** - The clerk to report any requests received since the previous meeting for dispensations to speak and/or vote on any matter where a member has a disclosable pecuniary interest.
6. **DECLARATIONS OF INTEREST** – To receive declarations by elected and co-opted members of interests in respect of items on this agenda.

Members are reminded that, in accordance with the revised Code of Conduct, they are required to declare any disclosable pecuniary interests or other registrable interests which have not already been declared in the Council's Register of Interests. (It is a criminal offence not to declare a disclosable pecuniary interest either in the Register or at the meeting.)

7. MINUTES

- 7.1 **MINUTE OF THE MEETING HELD ON 10TH MARCH 2021** - To authorise the Chairman to sign, as a correct record, the minutes of the meeting held on 10th March 2021. (copy herewith)

8. **REPRESENTATION ON OUTSIDE BODIES** – To agree representatives on outside bodies. (Report by Clerk herewith).
9. **STANDING ORDERS AND FINANCIAL REGULATIONS** – To re-adopt standing orders and financial regulations. (no change from 2020 – available on council's website)

10. **ASSETS** – To review and update, if required, the assets register. (copy herewith)
11. **INSURANCE** – To confirm the parish council has insurance cover in respect of all risks. (Invitation to renew from Zurich Insurance circulated by email)
12. **SUBSCRIPTIONS** – To review the Parish council's subscriptions -
 - 12.1 **CALC** – To consider an invitation to renew the CALC annual subscription for 2019/20 in the sum of £182.35. (copy of letter herewith)
 - 12.2 **SLCC** - To consider continuation of contributing towards the Clerk's subscription to SLCC. This is not due for renewal until December 2021 and costs approximately £20.00.
13. **POLICY REVIEW** – To review the council's core policies. (No change from 2020)

(copies available on the parish council's website)
14. **GENERAL DATA PROTECTION REGULATIONS (GDPR)** –
 - 14.1 **DATA PROTECTION OFFICER** – To consider the appointment of the Clerk as Data Protection Officer for 2021/22.
 - 14.2 **GDPR POLICY REVIEW** - To review the council's GDPR core policies. (No change from 2020)

(copies available on the parish council's website)
15. **MEETING CALENDAR** – To note a report from the Clerk. (copy herewith)
16. **PUBLIC PARTICIPATION** - To receive representations from the public.
17. **REPRESENTATIVES' REPORTS** - To receive reports by representatives on Outside Bodies.
18. **TOWN AND COUNTRY PLANNING** -
 - 18.1 **APPLICATIONS** – To be considered:-
 - 18.1.1 **LAND ADJACENT INISFREE, FARLAM (21/0327)** – Installation of 2 temporary residential caravans.

(information available on Carlisle City Council website)
 - 18.2 **NOTIFICATION OF DECISIONS** – To note a Report from the Clerk. (Copy herewith)
19. **FINANCIAL MATTERS**
 - 19.1 **BANK RECONCILIATION TO 14.04.21** – Report by Clerk. (copy herewith)
 - 19.2 **EXPENDITURE TO APPROVE** –
 - £339.52 A. Riddell – net wage to 31.05.21
 - £TBC Ross Farrimond – grass cutting
 - £14.45 R. Hinton – reimbursement for play area and seat repairs
 - £72.00 Brampton Woodworks – timber for seat repairs
 - £38.40 Cubby's Signs Ltd – play area sign
 - £50.00 J. Batey – Internal Audit
 - 19.3 **S137 SPENDING** – To note that there was no spending in the financial year to 31st March 2021 under s137.
 - 19.4 **INTERNAL AUDITOR** – To consider the appointment of the internal auditor.
 - 19.5 **INTERNAL AUDITORS REPORT** – To note the internal auditors report. (copy herewith)

19.6 EXTERNAL AUDITOR ANNUAL GOVERNANCE AND ACCOUNTABILITY RETURN (AGAR) 2021 AND EXEMPTION CERTIFICATE–

19.6.1 To consider the approval of the Annual Governance Statement for year ending 31st March 2021.

19.6.2 To consider the approval of the Statement of Accounts for year ending 31st March 2021

19.6.3 To authorise the Chairman to sign Sections 1 and 2 of the Annual Return for year ending 31st March 2021.

19.6.4 To agree that Farlam Parish Council can certify itself as exempt from a limited assurance review and authorise the Chairman to sign the Certificate of Exemption to be submitted to the external auditor.

(copy of Accounts, AGAR and Exemption Certificate herewith)

19.6 CHEQUE SIGNATORIES – To agree and amend if required cheque signatories for the council's bank account.

20. SPEEDING ISSUES –

20.1 SPEED INDICATION DEVICE – To consider the purchase of a speed indication device. Councillor Hinton to report. (Information circulated to members by email)

20.2 SPEEDING IN HALLBANKGATE – To note the report of speeding on the lane towards the RSPB at Clesketts, and consider what action, if any, to be taken.

21. WEBSITE – To consider the addition of an Automatic Planning Feature to the website. (Information circulated to members by email).

22. LOCAL GOVERNMENT REORGANISATION – To note the Report and ratify the response made by Farlam Parish Council to the consultation. (copy herewith)

23. HUB PICNIC BENCHES – To receive an update from Councillor Hinton.

24. NOTICEBOARD REPAIRS – To receive an update from Councillor Hinton.

25. REGISTRATION OF THE VILLAGE HALL – To note that it is the responsibility of the Village Hall Committee as Charity Trustees to decide whether to register the hall with the Land Registry. If so, they should then request the Parish Council (as Custodian Trustees) to do so. Still awaiting registration cost quote from the council's solicitors. (Information received from Hellen Atiken, Development Officer, ACT)

26. CALC – To receive, note and where applicable respond to the following correspondence, circulated prior to the meeting by email:-

26.1 COASTAL ACCESS UPDATE

26.2 PREPARING FOR FACE TO FACE MEETINGS

26.3 ACT NEWS UPDATE

26.4 MHCLG ELECTRONIC COMMUNICATIONS INFRASTRUCTURE CONSULTATION

26.5 OPEN SPACES SOCIETY'S GRANT A GREEN CAMPAIGN

26.6 DCMS RURAL BROADBAND CONSULTATION

26.7 GREAT CUMBRIAN LITTER PICK

26.8 NALC RESPONSE TO GOVERNMENT CONSULTATION ON LGR

26.9 HIGH COURT JUDGEMENT ON VIRTUAL MEETINGS

27. **CORRESPONDENCE RECEIVED BY THE CLERK** - To note items of correspondence received since the last meeting and take actions as appropriate. (circulated prior to the meeting by email)
- 27.1 **PROPOSED DIVERSION OF PUBLIC FOOTPATH 115021**– Email from Cumbria County Council, Countryside Access Officer.
- 27.2 **HIGHWAYS FEEDBACK REPORT** – Email from Highways Project Team, Cumbria County Council.
28. **LITERATURE AVAILABLE FROM CLERK** - To note items of literature received since the last meeting:-
- None to date**
29. **AGENDA ITEMS FOR NEXT MEETING** - To submit items for the next meeting and note that any further items for consideration should be submitted to the Clerk on or before 7th July 2021.
30. **DATE OF NEXT MEETING** –Wednesday 14th July 2021 – Hallbankgate Village Hall, 7.30pm.
31. **PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960** - To consider resolving, in terms of the Public Bodies (Admission to Meetings) Act 1960, that, in view of the confidential nature of the business to be transacted, (contract terms), it is advisable in the public interest that the public be temporarily excluded and that they be instructed to withdraw.
32. **COMMUNITY GARDEN** – To note the letter and information received from Hallbankgate Village School and consider what action, if any, to be taken. (Copy circulated to members)

FARLAM PARISH COUNCIL

MINUTES of a **VIRTUAL MEETING** of **FARLAM PARISH COUNCIL** held on **WEDNESDAY 10TH MARCH 2021** at **7.00pm**.

Present: Cllrs S. Bowles (Chairman), R. Foster, R. Hinton and C. Marsh.

In Attendance: Clerk
City Councillors Meller, Mitchelson and Tinnion.
1 member of the public.

Action

094/20	<p>APOLOGIES FOR ABSENCE</p> <p>RESOLVED to note that apologies for absence were received and agreed from:-</p> <p>Councillor Dalton</p>	
095/20	<p>REQUESTS FOR DISPENSATION</p> <p>RESOLVED to note that no requests for dispensation were received.</p>	
096/20	<p>DECLARATIONS OF INTEREST</p> <p>RESOLVED to note that no declarations of interest were made.</p>	
097/20	<p>MINUTES -</p> <p>MINUTES OF THE MEETING HELD ON 20TH JANUARY 2021 WERE SUBMITTED.</p> <p>RESOLVED to authorise the Chairman to sign the minutes of the meeting held on 20th January 2021, confirmed as a true and accurate record. The minutes would be signed at the next face to face meeting.</p>	SB
098/20	<p>PUBLIC PARTICIPATION –</p> <p>RESOLVED to note that the member of the public in attendance by phone did not respond when offered the opportunity to speak.</p> <p>RESOLVED to note that City Councillors reported on the following:-</p> <ul style="list-style-type: none"> • Tullie House – grant award of £2 million • New electric surveillance van with camera – members to contact City Councillors if the van was required in the rural area • £42 million given out in grants to businesses to help through the pandemic • The number of people vaccinated to date • Grant award of £20 million through the Borderlands Initiative for the Town Investment Fund 	
099/20	<p>TOWN AND COUNTRY PLANNING –</p> <p>Applications for planning consent were considered.</p> <p>RESOLVED to advise the appropriate Planning Authority of the Council's comments as follows:-</p> <p>099/20.1 3 FARLAM HOUSE BARNS, FARLAM (21/0103) – Rear extension to existing double garage to provide hobby/store room. (LBC)</p> <p>No observations.</p>	Clerk

(Signed) Chairman
Date

100/20	NOTIFICATION OF DECISIONS A report on the decisions of the appropriate planning authority on applications on which the Parish Council had previously been consulted was submitted. RESOLVED to note the report.																									
101/20	FINANCIAL MATTERS - 101/20.1 BANK RECONCILIATION TO 14.02.21 There was submitted a report by the Clerk on the reconciliation of the Council's financial records with its bank account statements. RESOLVED to receive and note the bank reconciliation and balance to 14 th February 2021 of £17,434.21. 101/20.2 MONITORING REPORT RESOLVED to note the monitoring report detailing the income and expenditure to date against the council's budget. 101/20.3 EXPENDITURE TO APPROVE RESOLVED to authorise payment of the accounts listed below amounting to £983.68. <table><tr><th>Amount £</th><th>Payee</th><th>Detail</th><th>Cheque number</th></tr><tr><td>£144.00</td><td>TEEC (to ratify)</td><td>Website hosting</td><td>100808</td></tr><tr><td>339.52</td><td>A Riddell</td><td>Net wage to 31.03.21</td><td>100809</td></tr><tr><td>169.60</td><td>HMR&C</td><td>PAYE</td><td>100810</td></tr><tr><td>196.54</td><td>Brampton PC</td><td>Contribution to copier etc</td><td>100811</td></tr><tr><td>134.02</td><td>Huck Group</td><td>Play area repairs</td><td>100812</td></tr></table>	Amount £	Payee	Detail	Cheque number	£144.00	TEEC (to ratify)	Website hosting	100808	339.52	A Riddell	Net wage to 31.03.21	100809	169.60	HMR&C	PAYE	100810	196.54	Brampton PC	Contribution to copier etc	100811	134.02	Huck Group	Play area repairs	100812	
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134.02	Huck Group	Play area repairs	100812																							
102/20	MATTERS TO BE RAISED BY COUNCILLORS RESOLVED to note the following matters were raised:- TREE PLANTING – Clerk to send a letter of thanks to Greenside Estates.	Clerk																								
103/20	NOTICE BOARD REPAIRS RESOLVED to agree expenditure of £500.00 to repair the noticeboard at Tindale and that Councillor Hinton would discuss repair of the noticeboard at Farlam at the next meeting of Farlam Parish Trust with members that live in the village for their consideration on the best option for repair or replacement and report back at the next meeting.	RH																								
104/20	CROSSGATES ROAD 104/20.1 REPAIRS TO SEAT RESOLVED that up to £100 could be spent on repairing the seat. Councillor Hinton was still trying to contact a local company to carry out the work.	RH																								

(Signed) Chairman
Date

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	<p>104/20.2 STREET LIGHTING</p> <p>The Clerk had circulated information by email received from Councillor Mitchelson regarding why the street lighting at Crossgates Road had not been replaced. Members felt that this information should be in writing to formalise removal of the light column from the street light register for the village.</p> <p>RESOLVED that Councillor Mitchelson would circulate the email he had received from the City Council's lighting department to members.</p>	MM
105/20	<p>PLAY AREA REPAIRS</p> <p>RESOLVED to note that repairs were ongoing.</p>	
106/20	<p>PARISH COUNCIL DEEDS</p> <p>RESOLVED to note that the Council's solicitors would submit a quote for the registration of the village green and hall in due course. The Clerk would seek clarification whether registration of the hall was the council's responsibility as custodian trustees.</p> <p>RESOLVED to note that the play area lease would expire on 31st August 2027.</p>	Clerk
107/20	<p>SPEED INDICATION DEVICE (SID)</p> <p>Consideration was given to the type of SID to be installed on the approach to Hallbankgate from Alston, ideally to be located between the 30mph sign and the Hallbankgate Hub sign.</p> <p>RESOLVED that Councillor Hinton would speak to members of the local speed group for their consideration on the type of SID to be installed and that the Clerk would inform Highways that a site meeting to formally agree location would be held in approximately 2 months' time.</p>	RH/Clerk
108/20	<p>HUB PICNIC BENCHES</p> <p>Consideration was given to strimming around the hub picnic benches located on the village green.</p> <p>RESOLVED to note that Councillor Hinton would confirm with the contractor if they were happy to carry out the strimming although any strimmer damage to the benches would have to be accepted by the Hub. If there was a problem with the contractor carrying out the strimming, Councillor Bowles had offered to do it himself.</p>	RH
109/20	<p>CALC</p> <p>RESOLVED that the following correspondence from CALC was received and noted:-</p> <p>109/20.1 CALC NEWSLETTER – February/March 2021</p> <p>109/20.2 SECTION 137 LIMIT FOR 2021/22</p> <p>109/20.3 PREPARING FOR FACE TO FACE MEETINGS</p> <p>RESOLVED to note that as the hall would not be open until the 17th May, that the next meeting would be brought forward to 4th May, called by electric summons and carried out virtually.</p> <p>109/20.4 EPC2-21 MODEL DESIGN CODE</p> <p>109/20.5 TRAINING EVENTS</p> <p>109/20.6 LOCAL GOVERNMENT REORGANISATION CONSULTATION</p> <p>RESOLVED to note that the Clerk would forward to members, details of a Microsoft Teams meeting being held on 18th March with presentations of the 4 proposals.</p>	Clerk

(Signed) Chairman
Date

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	<p>109/20.7 COMMUNICATIONS WEBINAR</p> <p>109/20.8 NALC LEGAL UPDATE</p> <p>109/20.9 CARBON CALCULATOR FOR PARISHES</p>	
110/20	<p>CORRESPONDENCE RECEIVED BY THE CLERK</p> <p>RESOLVED to note the following correspondence had been received: -</p> <p>110/20.1 DEFIBRILLATOR AT TINDALE – Email received from co-ordinator giving an update on installation, monitoring etc.</p> <p>RESOLVED that information on the defibrillator at Hallbankgate School would be circulated in the next Parish News.</p> <p>110/20.2 FELLFOOT FORWARD – February 2021 newsletter.</p> <p>110/20.3 FORESTRY MANAGEMENT BY RSPB – Email from Forestry Consultation Team.</p> <p>RESOLVED that Councillor Bowles would respond that public footpaths should be reinstated following any felling work that caused damage.</p>	<p>RH</p> <p>SB</p>
111/20	<p>LITERATURE AVAILABLE FROM THE CLERK –</p> <p>RESOLVED to note the following literature was available from the Clerk:-</p> <p>111/20.1 NOTICE OF EXECUTIVE KEY DECISIONS – 5th February 2021</p>	
112/20	<p>AGENDA ITEMS FOR THE NEXT MEETING</p> <p>RESOLVED to note that any items for the next agenda should be submitted to the Clerk by 27th April 2021.</p>	
113/20	<p>DATE OF NEXT MEETING - To confirm that the next virtual meeting will be held on Tuesday 4th May 2021 at 7.00pm and will be called by electronic summons.</p> <p>Members to note that the Annual Parish Meeting would be held first at 7.00pm and the monthly meeting of the Parish Council would be held immediately after the conclusion of that meeting.</p> <p>Meeting closed at 8.00pm.</p>	

(Signed) Chairman
Date

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REPRESENTATION ON OUTSIDE BODIES

1. SUMMARY OF REPORT

This report invites members to appoint representatives to outside bodies on which the Council is or has been invited to be represented.

2. RECOMMENDATIONS

- 2.1 That the Council **AGREES** its representation on the outside bodies listed in the report.

3. REPORT

- 3.1 The following are the bodies on which the Council is already represented or has been invited to be represented. The existing representatives who are still members of the Parish Council are shown alongside the body.

Body	Current Representative
CARLISLE PARISH COUNCILS ASSOCIATION	Councillor S. Bowles Vacant
BRAMPTON & BEYOND	Councillor S. Bowles

- 3.2 Members are asked to consider and agree appointments to the above bodies.
- 3.3 Members are asked to note that where time permits, reports from representatives on outside bodies are to be submitted in writing.

FARLAM PARISH COUNCIL

SCHEDULE OF ASSETS AT 31.3.2021

Ref. No	Description ASSETS	Identification	Date Acquired	Value	Custodian	Disposal/Discharge	Notes
1	Piece of land situated at the junction of the A689 road and Crossgates Road, Hallbankgate forming part of O.S. Field Number 158 (1900/1901 Edition): Bus shelter and carpark	Deed held at Cartmell Shepherd Solicitors Gill Place, Brompton. CA8 1SQ	13/03/1980	1,000	Farlam Parish Council		
2	War Memorial Farlam Church	Situated in Farlam Church Yard	Unknown	100.00	Farlam Parish Council		
3	Play area equipment	Situated on leased land on Crossgates rd. 2 bay junior swing Toddler swing Jupiter Parrot seesaw City 1.5m free standing slide Tyre traverse Burma bridge Webnet Bandrake seat Timber slatted bin	14/04/2008	2371.00 723.00 1335.00 1298.00 1560.00 928.00 668.00 1615.00 326.00 236.00	Farlam Parish Council		
4	Lawn mower	Orange	06/05/2009		Cllr. A. Shaw on behalf of Farlam Parish Council	Disposed March 2019	
5	Lawn mower	Lawnflite	26/05/2011		Cllr. A. Shaw on behalf of Farlam Parish	Disposed March 2019	
6	Bus Shelter	Situated on land owned by Parish Council described in item 2 above.	12/08/2009	9545.00	Cllr. S. Bowles on behalf of Farlam Parish		
7	Noticeboard at Tindale	Magnetic noticeboard	unknown	250.00	Farlam Parish Council		
8	Noticeboard at Hallbankgate Hub	Wooden, double	unknown	250.00	Farlam Parish Council		
7	Notice Board at Farlam	Oak with carving	10/05/2010	300.00	Farlam Parish Council		
8	Photocopier	HP Colour Laser Jet CM2320Fxi	09/07/2010		Cllr. S. Bowles on behalf of Farlam Parish	Disposed March 2019	
9	Notice Board	Lynester, single door red glaze	09/01/2014		Farlam Parish Council	Disposed August 2019	Was £461.30
10	Laptop/printer	HP 250 G4 & Epson XP-432	13/05/2016	427.49	Cllr. R. Hinton on behalf of Farlam Parish		
11	Noticeboard at Village Hall	Magnetic noticeboard	07/08/2019	662.70	Farlam Parish Council		
12	Heartsine defibrillator & cabinet	Located at HBG School	14/10/2019	1232.19	Farlam Parish Council		
13	Zoll defibrillator & cabinet	Located at Tindale	11/09/2020	1374.00	Mrs. N. Priest on behalf of Farlam Parish Council		
14	Lacy Thompson Memorial Hall	Hallbankgate	26/11/1964	0.00	Custodian trustees only		As Custodian Trustees of the hall, it should be added to the asset register at NIL value per NALC LTN 28
			TOTAL	26,201.38			



Fire and Rescue Service Headquarters
Carleton Avenue
Penrith
Cumbria, CA10 2FA

01768 812663
office@calc.org.uk

April 2021

Mrs Allison Riddell
Clerk
Farlam PC
Unit 2, The Old Brewery
Craw Hall
BRAMPTON
CA8 1TR

Dear Colleague,

ANNUAL SUBSCRIPTION 2021/22

I would like to thank your Council for its valued membership of the Cumbria Association of Local Councils over the past year. Annual subscriptions to the Association for 2021/22 are now due.

The subscription for your Council is made up of two payments, one to the Cumbrian Association of Local Councils (CALC) and one to the National Association of Local Councils (NALC). Each portion of the subscription fee is itemised separately. The NALC portion of the fee for 2021/22 is calculated at 7.42p per elector and the CALC portion is calculated in proportion to the square root of your electorate.

For 2021/22 your CALC/NALC subscription fee is: £182.35

This sum is made up of:
NALC subscription at £38.29
CALC subscription at £144.06

Please note that a member council cannot be a member of CALC without being a member of NALC and vice versa.

Could you please put this membership subscription request before the next meeting of your Council so that continuation of membership can be authorised for payment? I enclose a note as a reminder of the benefits of CALC membership.

You may pay us by cheque at the address shown at the top of this letter or alternatively pay by BACS as follows: Cumbria Local Councils Association, HSBC, A/C: 31300393, Sort Code: 40-36-10.

It would be very helpful if you would please amend as necessary and return the enclosed form giving contact details for your parish council.

I look forward to receiving your Council's subscription.

Kind regards,

A handwritten signature in black ink, appearing to read 'Samantha Bagshaw', with a stylized flourish at the end.

Samantha Bagshaw
Chief Officer

MEETING DATES 2021-2022

1. SUMMARY OF REPORT

This report advises of the scheduled meeting dates for 2019/20.

2. RECOMMENDATIONS

That the Committee

2.1 **NOTES** the scheduled meeting dates for 2021/22, and

2.2 **AGREES** to their implementation.

3. REPORT

Below are details of the dates of the scheduled Parish Council meetings for 2021/22, up to and including next year's annual meeting to be held in May.

Members are asked to agree the scheduled dates.

MEETING DATES 2021-22

	Parish Council Meeting
July	14 th
September	8 th
November	10 th
January '22	12 th
March '22	9 th
May '22	11 th

TOWN AND COUNTRY PLANNING NOTIFICATION OF DECISIONS

1. SUMMARY OF REPORT

This report advises members of the decision of the appropriate planning authority on an application on which the Parish Council has previously commented.

2. RECOMMENDATIONS

That members **NOTE** the information.

3. REPORT

Members are asked to note that Carlisle City Council has advised of its decisions on a planning application on which the Parish Council has already commented as follows:-

Location	Proposal	Decision
3 Farlam House Barns, Farlam	Rear extension to existing double garage to provide hobby/store room (LBC)	Granted subject to condition regarding approved documents.

FARLAM PARISH COUNCIL

BANK RECONCILIATION AT 14th APRIL 2021

HSBC ACCOUNT - 20476129

Balance b/f at 14/02/21	17,434.21		
Income	0.00	Expenditure	839.68
		Balance c/f	16,594.53
	<u>17,434.21</u>		<u>17,434.21</u>

Bank Reconciliation

Balance per statement @ 14.04.2021

16,764.13

Less o/s cheques

HMR&C	100810	169.60	
		<u>169.60</u>	
			<u>16,594.53</u>

Income

Date

Detail

£

Expenditure

Date

Detail

£

10.3.21	A Riddell	339.52
10.3.21	HMR&C	169.60
10.3.21	Brampton PC	196.54
10.3.21	Huck Nets	134.02

0.00

839.68

HSBC Account

Balance B/F

17,434.21

Balance C/F

16,594.53

£ 17,434.21

£ 16,594.53

I certify that I have checked the above figures and am satisfied, to the best of my belief and knowledge, that they accurately represent the financial position of the Parish Council at the date indicated.

ANNUAL INTERNAL AUDIT – Farlam PC 2020-21

SUBJECT	TEST	SATISFACTORY?	NOTES	REPLY
Standing Orders	1. Has the Council Committee formally adopted standing orders and financial regulations? 2. Have levels of delegation been correctly authorised? 3. Have items or services above a deminimis amount been competitively purchased?	✓ ✓ ✓		
Risk management arrangements	1. Do the minutes record the Council carrying out annual risk assessments? 2. Are financial controls documented and regularly reviewed?	✓ ✓	Risk Assessment carried out Jan 21.	
Income controls	1. Does the precept recorded in the cash-book agree to the District Council's notification? 2. Are security controls over cash adequate and effective?	✓ ✓	Seen.	
Budgetary Controls	1. Has the Council prepared an annual budget in support of its plans?	✓		
Payroll Controls	1. Do salaries paid agree with those approved by the Council? 2. Are other payments to the Clerk reasonable and approved by the Council? 3. Has PAYE/NIC been properly operated by the Council?	✓ ✓ ✓	N/A	

Assets Control	<p>1. Are the Assets/Property Registers up to date?</p> <p>2. Is insurance cover appropriate and adequate?</p>	<p>✓</p> <p>✓</p>	<p>Seen</p> <p>Seen.</p>	
Year End Procedures	<p>1. Are year-end accounts prepared on the correct accounting basis?</p> <p>2. Do accounts agree with the cash book?</p> <p>3. Is there an audit trail from underlying financial records?</p>	<p>✓</p> <p>✓</p> <p>✓</p>		
Bookkeeping	<p>1. Is the cash book maintained & up to date?</p> <p>2. Is the cash book arithmetically correct?</p> <p>3. Is the cash book regularly balanced?</p> <p>4. Are receipts & invoices easily identified in cash book?</p> <p>5. Are there vouchers for all transactions?</p>	<p>✓</p> <p>✓</p> <p>✓</p> <p>✓</p> <p>✓</p>		
Payment Controls	<p>1. Are payments in the cash book supported by invoices, authorisation (person or minutes)?</p> <p>2. Is s137 expenditure separately recorded and within statutory limits?</p>	<p>✓</p> <p>✓</p>	<p>All on agenda for agreement and minuted.</p> <p>N/A this year.</p>	
Risk Management Arrangements	<p>1. Does a scan of the minutes identify any unusual financial activity?</p>	<p>✓</p>	<p>Minutes scanned - nothing unusual.</p>	

Statement of Account	1. Is the monthly statement of account presented to the Council?	✓	Bi-monthly.	
Budgetary Controls	1. Is actual expenditure against the budget regularly reported to the Council?	✓	Quarterly	
	2. Are there any significant variances from the budget? Have these been explained?	✓	No significant variances.	
Income Controls	1. Is income properly recorded and promptly banked?	✓		
Petty Cash Procedures	1. Is all petty cash spent recorded and supported by invoices/receipts? 2. Is petty cash expenditure reported to each Council meeting?	N/A.		
Bank Reconciliation	1. Is bank reconciliation carried out regularly on the receipt of statements? (Monthly and by someone other than the Clerk)	✓	Presented at bi-monthly meetings.	
	2. Are there any unexplained balancing entries in any reconciliation?	✓	None.	
Software Control	1. Are back up disks used? Where are they stored?	✓	Word - one Drive Excel - USB.	

Prepared By Internal Auditor.....J Batey.....

Date.....28/04/21.....

Replies approved by.....Council member

Date.....

.....(signature)

Annual Internal Audit Report 2020/21

FARLAM PARISH COUNCIL

www.farlamparishcouncil.com

During the financial year ended 31 March 2021, this authority's internal auditor acting independently and on the basis of an assessment of risk, carried out a selective assessment of compliance with the relevant procedures and controls in operation and obtained appropriate evidence from the authority.

The internal audit for 2020/21 has been carried out in accordance with this authority's needs and planned coverage. On the basis of the findings in the areas examined, the internal audit conclusions are summarised in this table. Set out below are the objectives of internal control and alongside are the internal audit conclusions on whether, in all significant respects, the control objectives were being achieved throughout the financial year to a standard adequate to meet the needs of this authority.

Internal control objective	Yes	No*	Not covered**
A. Appropriate accounting records have been properly kept throughout the financial year.	✓		
B. This authority complied with its financial regulations, payments were supported by invoices, all expenditure was approved and VAT was appropriately accounted for.	✓		
C. This authority assessed the significant risks to achieving its objectives and reviewed the adequacy of arrangements to manage these.	✓		
D. The precept or rates requirement resulted from an adequate budgetary process; progress against the budget was regularly monitored; and reserves were appropriate.	✓		
E. Expected income was fully received, based on correct prices, properly recorded and promptly banked; and VAT was appropriately accounted for.	✓		
F. Petty cash payments were properly supported by receipts, all petty cash expenditure was approved and VAT appropriately accounted for.			N/A
G. Salaries to employees and allowances to members were paid in accordance with this authority's approvals, and PAYE and NI requirements were properly applied.	✓		
H. Asset and investments registers were complete and accurate and properly maintained.	✓		
I. Periodic bank account reconciliations were properly carried out during the year.	✓		
J. Accounting statements prepared during the year were prepared on the correct accounting basis (receipts and payments or income and expenditure), agreed to the cash book, supported by an adequate audit trail from underlying records and where appropriate debtors and creditors were properly recorded.	✓		
K. If the authority certified itself as exempt from a limited assurance review in 2019/20, it met the exemption criteria and correctly declared itself exempt. <i>(If the authority had a limited assurance review of its 2019/20 AGAR tick "not covered")</i>	✓		
L. The authority publishes information on a website/webpage, up to date at the time of the internal audit, in accordance with the Transparency code for smaller authorities.	✓		
M. The authority, during the previous year (2019-20) correctly provided for the period for the exercise of public rights as required by the Accounts and Audit Regulations <i>(evidenced by the notice published on the website and/or authority approved minutes confirming the dates set)</i> .	✓		
N. The authority has complied with the publication requirements for 2019/20 AGAR <i>(see AGAR Page 1 Guidance Notes)</i> .	✓		
O. (For local councils only)	Yes	No	Not applicable
Trust funds (including charitable) – The council met its responsibilities as a trustee.			

For any other risk areas identified by this authority adequate controls existed (list any other risk areas on separate sheets if needed).

Date(s) internal audit undertaken

Name of person who carried out the internal audit

28/04/2021

JOANNE BATEY FMAAT

Signature of person who carried out the internal audit

J Batey

Date

28/04/2021

*If the response is 'no' please state the implications and action being taken to address any weakness in control identified (add separate sheets if needed).

**Note: If the response is 'not covered' please state when the most recent internal audit work was done in this area and when it is next planned; or, if coverage is not required, the annual internal audit report must explain why not (add separate sheets if needed).

Section 1 – Annual Governance Statement 2020/21

We acknowledge as the members of:

FARLAM PARISH COUNCIL

our responsibility for ensuring that there is a sound system of internal control, including arrangements for the preparation of the Accounting Statements. We confirm, to the best of our knowledge and belief, with respect to the Accounting Statements for the year ended 31 March 2021, that:

	Agreed		"Yes" means that this authority:
	Yes	No	
1. We have put in place arrangements for effective financial management during the year, and for the preparation of the accounting statements.	✓		<i>prepared its accounting statements in accordance with the Accounts and Audit Regulations.</i>
2. We maintained an adequate system of internal control including measures designed to prevent and detect fraud and corruption and reviewed its effectiveness.	✓		<i>made proper arrangements and accepted responsibility for safeguarding the public money and resources in its charge.</i>
3. We took all reasonable steps to assure ourselves that there are no matters of actual or potential non-compliance with laws, regulations and Proper Practices that could have a significant financial effect on the ability of this authority to conduct its business or manage its finances.	✓		<i>has only done what it has the legal power to do and has complied with Proper Practices in doing so.</i>
4. We provided proper opportunity during the year for the exercise of electors' rights in accordance with the requirements of the Accounts and Audit Regulations.	✓		<i>during the year gave all persons interested the opportunity to inspect and ask questions about this authority's accounts.</i>
5. We carried out an assessment of the risks facing this authority and took appropriate steps to manage those risks, including the introduction of internal controls and/or external insurance cover where required.	✓		<i>considered and documented the financial and other risks it faces and dealt with them properly.</i>
6. We maintained throughout the year an adequate and effective system of internal audit of the accounting records and control systems.	✓		<i>arranged for a competent person, independent of the financial controls and procedures, to give an objective view on whether internal controls meet the needs of this smaller authority.</i>
7. We took appropriate action on all matters raised in reports from internal and external audit.	N/A		<i>responded to matters brought to its attention by internal and external audit.</i>
8. We considered whether any litigation, liabilities or commitments, events or transactions, occurring either during or after the year-end, have a financial impact on this authority and, where appropriate, have included them in the accounting statements.	✓		<i>disclosed everything it should have about its business activity during the year including events taking place after the year end if relevant.</i>
9. (For local councils only) Trust funds including charitable. In our capacity as the sole managing trustee we discharged our accountability responsibilities for the fund(s)/assets, including financial reporting and, if required, independent examination or audit.	Yes	No	N/A
			X
			<i>has met all of its responsibilities where as a body corporate it is a sole managing trustee of a local trust or trusts.</i>

*For any statement to which the response is 'no', an explanation must be published

This Annual Governance Statement was approved at a meeting of the authority on:

11/06/2021

and recorded as minute reference:

MINUTE REFERENCE

Signed by the Chairman and Clerk of the meeting where approval was given:

Chairman

SIGNATURE REQUIRED

Clerk

SIGNATURE REQUIRED

Other information required by the Transparency Code (not part of the Annual Governance Statement)

The authority website/webpage is up to date and the information required by the Transparency Code has been published.	Yes	No

www.farlamparishcouncil.co.uk

Section 2 – Accounting Statements 2020/21 for

FARLAM PARISH COUNCIL

	Year ending		Notes and guidance
	31 March 2020 £	31 March 2021 £	
1. Balances brought forward	4585	4815	Total balances and reserves at the beginning of the year as recorded in the financial records. Value must agree to Box 7 of previous year.
2. (+) Precept or Rates and Levies	6958	7132	Total amount of precept (or for IDBs rates and levies) received or receivable in the year. Exclude any grants received.
3. (+) Total other receipts	2571	11874	Total income or receipts as recorded in the cashbook less the precept or rates/levies received (line 2). Include any grants received.
4. (-) Staff costs	2642	2546	Total expenditure or payments made to and on behalf of all employees. Include gross salaries and wages, employers NI contributions, employers pension contributions, gratuities and severance payments.
5. (-) Loan interest/capital repayments	NIL	NIL	Total expenditure or payments of capital and interest made during the year on the authority's borrowings (if any).
6. (-) All other payments	6657	4680	Total expenditure or payments as recorded in the cash-book less staff costs (line 4) and loan interest/capital repayments (line 5).
7. (=) Balances carried forward	4815	16595	Total balances and reserves at the end of the year. Must equal (1+2+3) - (4+5+6).
8. Total value of cash and short term investments	4815	16595	The sum of all current and deposit bank accounts, cash holdings and short term investments held as at 31 March – To agree with bank reconciliation.
9. Total fixed assets plus long term investments and assets	24827	26201	The value of all the property the authority owns – it is made up of all its fixed assets and long term investments as at 31 March.
10. Total borrowings	NIL	NIL	The outstanding capital balance as at 31 March of all loans from third parties (including PWLB).
11. (For Local Councils Only) Disclosure note re Trust funds (including charitable)	Yes	No	The Council as a body corporate acts as sole trustee for and is responsible for managing Trust funds or assets.
		X	N.B. The figures in the accounting statements above do not include any Trust transactions.

I certify that for the year ended 31 March 2021 the Accounting Statements in this Annual Governance and Accountability Return have been prepared on either a receipts and payments or income and expenditure basis following the guidance in Governance and Accountability for Smaller Authorities – a Practitioners' Guide to Proper Practices and present fairly the financial position of this authority.

Signed by Responsible Financial Officer before being presented to the authority for approval

Middle

Date

25/04/2021

I confirm that these Accounting Statements were approved by this authority on this date:

DD/MM/YYYY

as recorded in minute reference:

MINUTE REFERENCE

Signed by Chairman of the meeting where the Accounting Statements were approved

SIGNATURE REQUIRED

Certificate of Exemption – AGAR 2020/21 Part 2

To be completed by smaller authorities where the higher of gross income or gross expenditure did not exceed £25,000 in the year of account ended 31 March 2021, and that wish to certify themselves as exempt from a limited assurance review under Section 9 of the Local Audit (Smaller Authorities) Regulations 2015

There is no requirement to have a limited assurance review or to submit an Annual Governance and Accountability Return to the external auditor, **provided** that the authority has certified itself as exempt at a meeting of the authority after 31 March 2021 and a completed Certificate of Exemption is submitted no later than **30 June 2021** notifying the external auditor.

FARLAM PARISH COUNCIL

certifies that during the financial year 2020/21, the higher of the authority's total gross income for the year or total gross annual expenditure, for the year did not exceed **£25,000**

Total annual gross income for the authority 2020/21:

£19,006 = 00

Total annual gross expenditure for the authority 2020/21:

£7,226 = 40

There are certain circumstances in which an authority will be **unable to certify itself as exempt**, so that a limited assurance review will still be required. If an authority **is unable to confirm the statements below then it cannot certify itself as exempt** and it **must** submit the completed Annual Governance and Accountability Return Part 3 to the external auditor to undertake a limited assurance review for which a fee of **£200 +VAT** will be payable.

By signing this **Certificate of Exemption** you are confirming that:

- The authority was in existence on 1st April 2017
- In relation to the preceding financial year (2019/20), the external auditor **has not**:
 - issued a public interest report in respect of the authority or any entity connected with it
 - made a statutory recommendation to the authority, relating to the authority or any entity connected with it
 - issued an advisory notice under paragraph 1(1) of Schedule 8 to the Local Audit and Accountability Act 2014 ("the Act"), and has not withdrawn the notice
 - commenced judicial review proceedings under section 31(1) of the Act
 - made an application under section 28(1) of the Act for a declaration that an item of account is unlawful, and the application has not been withdrawn nor has the court refused to make the declaration
- The court has not declared an item of account unlawful after a person made an appeal under section 28(3) of the Act.

If you are able to confirm that the above statements apply and that the authority neither received gross income, nor incurred gross expenditure, exceeding £25,000, then the Certificate of Exemption can be signed and a copy submitted to the external auditor **either** by email **or** by post (not both).

The Annual Internal Audit Report, Annual Governance Statement, Accounting Statements, an analysis of variances and the bank reconciliation plus the information required by Regulation 15 (2), Accounts and Audit Regulations 2015 including the period for the exercise of public rights still need to be fully completed and, along with a copy of this certificate, published on the authority website/webpage* before 1 July 2021.

By signing this certificate you are also confirming that you are aware of this requirement.

Signed by the Responsible Financial Officer

Date

A. Kiddle

DD/MM/YYYY

I confirm that this Certificate of Exemption was approved by this authority on this date:

DD/MM/YYYY

Signed by Chairman

Date

SIGNATURE REQUIRED

DD/MM/YYYY

as recorded in minute reference:

MINUTE REFERENCE

Generic email address of Authority

farlampca@hotmail.co.uk

Telephone number

016977 3382

*Published web address

www.farlamparishcouncil.com

ONLY this Certificate of Exemption should be returned EITHER by email OR by post (not both) as soon as possible after certification to your external auditor, but no later than 30 June 2021. Reminder letters incur a charge of £40 +VAT

FARLAM PARISH COUNCIL

BANK RECONCILIATION AT 31st MARCH 2021

HSBC ACCOUNT - 20476129

Balance b/f at 1/4/20	4,814.93		
Income	19,006.00	Expenditure	7,226.40
		Balance c/f	16,594.53
	<u>23,820.93</u>		<u>23,820.93</u>

Bank Reconciliation

Balance per statement @ 31.3.20

16960.67

Less o/s cheques

HMR&C	100810	169.60
Brampton PC	100811	196.54

366.14

16,594.53

	<u>Balance B/F 1.4.20</u>	<u>Balance C/F</u>
HSBC Account	4,814.93	16,594.53
	<u>£ 4,814.93</u>	<u>£ 16,594.53</u>

I certify that I have checked the above figures and am satisfied, to the best of my belief and knowledge, that they accurately represent the financial position of the Parish Council at the end of the year indicated.

FARLAM PARISH COUNCIL

BANK RECONCILIATION AT 31st MARCH 2021

Cash Book	Balance b/f @ 1/4/2020	4,814.93
	Add: receipts	19,006.00
	Less: payments	7,226.40
		<u>16,594.53</u>

Bank	Current Account	
	Balance @ 31.3.20	16,960.67
	Less unpaid cheq's/D.D's	<u>366.14</u>
		16,594.53
		<u>16,594.53</u>

I certify that I have checked the above figures and am satisfied, to the best of my belief and knowledge, that they accurately represent the financial position of the Parish Council at the end of the year indicated.

Chairman

Responsible Officer

4th May 2021

FARLAM PARISH COUNCIL

RECEIPTS AND PAYMENTS ACCOUNT FOR THE YEAR ENDED 31st MARCH, 2021

RECEIPTS

Precept	£	7,132.00	✓
CTRS Grant			
Parish Grant	£	-	
Misc grants	£	11,874.00	✓
Insurance			
From Village Hall funds			
From Farlam Parish Trust	£	-	
Misc	£	-	
Vat received	£	-	

Total Income	£	19,006.00	
---------------------	----------	------------------	--

PAYMENTS

Staff	£	2,545.92	✓
Grass cutting	£	1,320.00	✓
Village Hall Grants & Other Donations	£	-	
Grants	£	-	
Insurance	£	418.13	✓
Hall hire	£	-	
Playarea	£	161.68	✓
Maintenance of trees & verges	£	100.00	✓
Admin	£	179.24	✓
Subscriptions	£	193.34	✓
Members	£	-	
Audit fees	£	50.00	✓
Vat	£	335.12	✓
Website	£	120.00	✓
Misc/repairs	£	393.97	✓
Village Hall repairs	£	-	
Assets	£	1,374.00	✓
Sec 137	£	-	
DPO/ICO	£	35.00	✓

Total Expenditure	£	7,226.40	
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Excess of Income over Expenditure	£	11,779.60	✓
--	----------	------------------	---

The above Statement represents fairly the financial position of the Parish Council at 31st March, 2021, reflects its receipts and payments during the year and was approved by the Parish Council at its meeting on 4th May 2021.

Chairman

Responsible Officer

4th May 2021

FARLAM PARISH COUNCIL

BALANCE SHEET AT 31st MARCH, 2021

Balance at 1st April, 2020			
per balance sheet at 31/3/21	£	4,814.93	£ 4,814.93
Net surplus/(deficit) 2020/2021			£ 11,779.60
Reserve Fund			£ 16,594.53

Reserve Fund represented by HSBC Account	£	16,594.53
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Total	£	16,594.53	✓
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Reserve Balance

Noticeboards	£	500.00	
Speed Indication Device	£	3,350.00	
Play Area	£	5,500.00	
Surplus Account	£	7,244.53	
	£	16,594.53	✓

The above Statement represents fairly the financial position of the Parish Council at 31st March, 2021 and reflects its income and expenditure during the year and was approved by the Parish Council at its meeting on 4th May, 2021.

Chairman

Responsible Officer

4th May 2021

FARLAM PARISH COUNCIL INCOME 2020/21

date	description	rcpt no	ref	Precept	Farlam Parish Trust	Grants	Village Hall Grants	Vat Received	Insurance	Work to Village Hall	Donation to xmas tree	Interest Received	Totals
	Budget			7,132.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	7,132.00
	Balance			0.00	0.00	11874.00	0.00	0.00	0.00	0.00	0.00	0.00	11,874.00
	Income to date			7132.00	0.00	11874.00	0.00	0.00	0.00	0.00	0.00	0.00	19,006.00
24.4.20	Precept	D/C	1	7132.00									7132.00
14.9.20	Carlisle City Council	D/C	2			10000.00							10000.00
21.9.20	Carlisle City Council	D/C	3			100.00							100.00
7.10.20	League of Friends	D/C	4			1374.00							1374.00
27.11.20	Carlisle City Council	D/C	5			300.00							300.00
29.1.21	Carlisle City Council	D/C	6			100.00							100.00
	VAT - HMRC	D/C	7										0.00

10000.00 *^ CVD*

100.00 *^ NOTICE BOARD REP*

1374.00 *^ DEFIB*

300.00 *^ NOTICE BOARD REP*

^

^

FARLAM PARISH COUNCIL EXPENDITURE 2020/21

date	description	ref	chq	Clerks Wages	Admin Costs	Sec 137	Mnce of trees & verges	Village Hall	Grants	Grass Cutting	Play area hedge	Insurance	Playarea	Subs	Members Training	Hall Hire	Audit Fees	Website	ICO	Misc repairs	Plants, tubs etc	Xmas tree	Mnce of Assets	Assets	Val	Totals
	budget			2,545.92	200.00	0.00	500.00	300.00	0.00	1,300.00	110.00	580.00	310.00	205.00	100.00	50.00	50.00	30.00	40.00	250.00	100.00	110.00	250.00	0.00	0.00	7,140.92
	balance			0.00	-20.76	0.00	-400.00	-300.00	0.00	20.00	-25.00	-161.87	-148.37	-11.06	-100.00	-60.00	0.00	89.00	9.00	-208.00	-100.00	-30.00	-200.00	-1,114.00	-335.17	10.48
	Expenditure to date			2545.92	179.24	0.00	100.00	0.00	0.00	1279.00	150.00	418.13	161.58	193.34	0.00	0.00	50.00	152.00	25.00	35.00	0.00	100.00	0.00	1374.00	-335.17	8,270.48
13 5 20	ICO	1	D/D																	35.00						35.00
5 6 20	A Riddell	2	100787	330.48										176.04												330.48
	CALC	3	100788																							176.04
	Came & Co insurance	4	100789									418.13														176.04
	R Farrimond	5	100790							440.00																440.00
	Village Hall re Xmas tree	6	100791																			100.00				100.00
	J Bailey	7	100792														50.00									50.00
8 7 20	A Riddell	8	100793	330.48																						330.48
	HMR&C	9	100794	82.40																						82.40
	R Farrimond	10	100795							440.00																440.00
10 9 20	A Riddell	11	100796	357.80																						357.80
	Screwfix	12	100797																	19.99					3.98	23.97
	R Farrimond	13	100798							440.00																440.00
	HMR&C	14	100799	171.80																						171.80
11 11 20	A Riddell	15	100800	339.52																				1374.00	274.80	1648.80
	First Rescue	16	100801																							100.00
	Village Hall re Xmas tree	17	100802																			100.00				100.00
20 1 21	A Riddell	18	100803	339.52																						339.52
	HMR&C	19	100804	84.80																						84.80
	R Hinton/Battidepot	20	100805																							23.98
	R Farrimond	21	100806				100.00				150.00															250.00
	City of Carlisle	22	100807										50.00												10.00	60.00
	TEEC	23	100808																120.00						24.00	144.00
10 3 21	A Riddell	24	100809	339.52																						339.52
	HMR&C	25	100810	169.60																						169.60
	Brampton PC	26	100811		179.24																					196.54
	Hucknets - play area rep's	27	100812										111.68		17.30										22.34	134.02

Explanation of variances

FARLAM PARISH COUNCIL

CUMBRIA

Insert figures from Section 1 of the AGAR in all Blue highlighted boxes

Next, please provide full explanations, including numerical values, for the following that will be flagged in the green boxes where relevant:

- variances of more than 15% between totals for individual boxes (except variances of less than £200);
- a breakdown of approved reserves if the total reserves (Box 7) figure is more than twice the annual precept/rates & levies value (Box 2)

	2019/20 £	2020/21 £	Variance £	Variance %	Explanation Required?	Automatic responses trigger below based on figures input. DO NOT OVERWRITE THESE BOXES	Explanation from smaller authority (must include narrative and supporting figures)
1 Balances Brought Forward	4,585	4,815				Explanation of % variance from PY opening balance not required - Balance brought forward agrees.	
2 Precept or Rates and Levies	6,958	7,132	174	2.50%	NO		
3 Total Other Receipts	2,571	11,874	9,303	361.84%	YES		Last year a grant of £1562 rec'd for a defibrillator/cabinet, £396.00 for noticeboard purchase & £100.00 towards a Christmas tree. VAT also claimed totalled £513.00. This year £10k received via Covid-19 small business grant fund, £500.00 towards noticeboard repairs/purchase, £1374 towards a defibrillator/cabinet and although VAT claimed of £288.78 it was not received to the bank prior to the year end.
4 Staff Costs	2,642	2,546	-96	3.63%	NO		
5 Loan Interest/Capital Repayment	0	0	0	0.00%	NO		
6 All Other Payments	6,657	4,680	-1,977	29.70%	YES		Last year grant paid to village hall through CPCA of £1100, hall hire paid of £288.00 (2 years 18/19 & 19/20- none paid this year as all meetings have taken place via zoom) and noticeboard purchased for £662.70. Other expenditure over both years is similar in amounts.
7 Balances Carried Forward	4,815	16,595			YES	VARIANCE EXPLANATION NOT REQUIRED EXPLANATION REQUIRED AS TO WHY CARRY FORWARD RESERVES ARE GREATER THAN TWICE INCOME FROM LOCAL TAXATION/LEVIES	SEE BELOW
8 Total Cash and Short Term Investments	4,815	16,595				VARIANCE EXPLANATION NOT REQUIRED	
9 Total Fixed Assets plus Other Long Term Investments and	24,827	26,201	1,374	5.53%	NO		
10 Total Borrowings	0	0	0	0.00%	NO		

RESERVES EXPLANATION

The reserves balance is higher than usual due to the £10k received through the Covid-19 small business grant fund. Reserves have been earmarked as follows:

Noticeboards	£ 500.00
Speed Indication Device	£ 3,350.00
Play Area	£ 5,500.00
Surplus Account	£ 7,244.53

£16,594.53

Local government reorganisation - Cumbria

Response from Farlam Parish Council (Carlisle District)

Four proposals were submitted:

A . East/West split

B . The Bay and North Cumbria

C . North/South split

D . Whole of Cumbria

Our response is to the questions below as set out in the consultation document.

The Questions:

Q1. Is the councils' proposal likely to improve local government and service delivery across each area? Specifically, is it likely to improve council services, give greater value for money, generate savings, provide stronger strategic and local leadership, and create more sustainable structures?

Q2. Where it is proposed that services will be delivered on a different geographic footprint to currently, or through some form of joint arrangements is this likely to improve those services? Such services may for example be children's services, waste collection and disposal, adult health and social care, planning, and transport.

Q3. Is the councils' proposal also likely to impact local public services delivered by others, such as police, fire and rescue, and health services?

Q4. Do you support the proposal from the councils?

Q5. Do the unitary councils proposed by the councils represent a credible geography?

Q6. Do you have any other comments with regards to the proposed reorganisation of local government in each area?

Farlam Parish Council response

Option A (East/West split)

Q1. No. services will not be improved for all areas. The geographical boundaries are wrong for developing local leadership

Q2. No. For example, by splitting Carlisle from Eden it is likely that cross-authority arrangements between these areas would have to be implemented anyway.

Q3. Yes, it would impact – but not necessarily for the better.

Q4. No.

Q5. No.

Q6. The proposals have been put forward by Copeland and Allerdale to suit their own needs but do not fit well for the other districts of Cumbria.

Option B (The Bay and North Cumbria)

Q1. Yes. It enables the four districts of North Cumbria to form a viable, cost-effective authority. Similarly, by inclusion of parts of North Lancashire it forms a viable authority in the South, allowing the development of local leadership and sustainable structures.

Q2. Yes, it is a very long way from North Cumbria (e.g. Carlisle) to Barrow. This option creates two viable authorities enabling improved services in each.

Q3. Historically, pre 1974, the Furness/Morecombe bay area functioned well as a unit.

Q4. Yes.

Q5. Yes.

Q6. A larger North Cumbria (compared to other options apart from D) has geographical and organisational advantages.

Option C (North/South split)

Q1. Perhaps. Total population is below 300k though, so there will almost certainly be the need for some services to be operated in conjunction with other authorities.

Q2. As most of these services are currently operated by Cumbria CC it is inevitable that any unitary authority formed will be smaller.

Q3. As for Q2 there will still be a need for cross-authority co-operation and co-ordination.

Q4. Yes, but not as a first choice.

Q5. Yes.

Q6. ?

Option D (whole County)

Q1. There are opportunities for cost-saving in certain areas. Service delivery to the public may be compromised if people have to deal with, or visit, departments at the other end of the County.

Q2. N/A

Q3. No.

Q4. It is a viable option.

Q5. Yes, but Cumbria is geographically vast for its size of population.

Q6. To quote from a former member of Cumbria CC staff.

“ My own experience working in Children’s Services with people with very low incidence but highly specialist needs demonstrated the extent to which adequate services are just not deliverable if the authorities were to be small with a low population. Again, referring back to my work travelling to Barrow from a base in Carlisle for a half day or a day’s work, while a lovely drive was not a good use of my time, geographically, Cumbria is just a bit too big for a unitary authority. It is the old population v. geography conundrum.”

Summary response

Listing options in order of preference:

1 . option B

2 . Option C

3 . Option D

4 . Option A